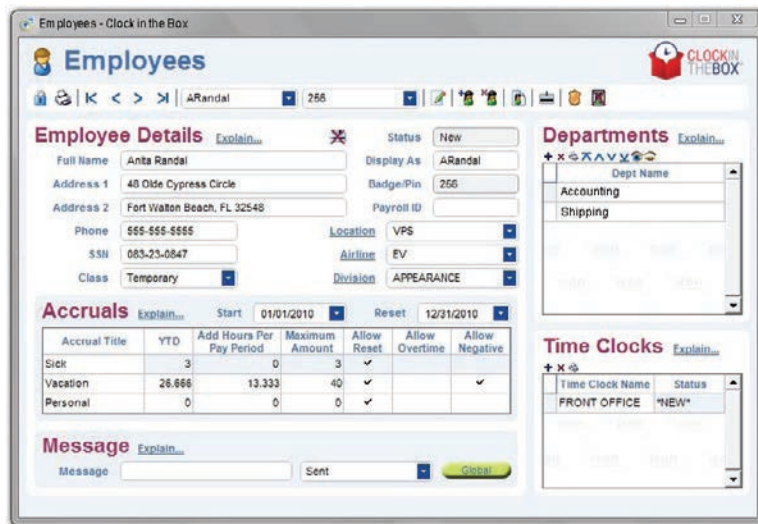# OWL TIMECLOCK

CLOCK IN THE BOX™

Clock in the Box™ Pro
Automated Time & Attendance System for Small Business

Clock in the Box™ Pro: What's in the Box?

- Clock in the Box™ Pro Time & Attendance Software Installation CD for up to 50 employees (expandable to 100, 250, 500 and unlimited)
- Employee Time Clock (HandPunch® biometric terminal)
- Communication cable as required:
  - 15 ft. Ethernet
  - 50 ft. Serial or USB
- AC power adapter
- Printed, illustrated Setup Guide
- Five year lithium battery backup
- One year parts and labor warranty
- Printable User Guide

Request A Quote

Clock in the Box™ Pro Time & Attendance Software Makes Payroll Easy!

When your company's time and attendance management needs outgrow your current system, turn to Clock in the Box™ Pro from Owl Timeclock. Clock in the Box™ Pro is a comprehensive employee time-keeping solution, complete with software and hardware, to help streamline your payroll process and save valuable time and money.

Perfect for small business, the system is easy to install and learn, yet is robust enough to handle more challenging time and attendance needs.

Clock in the Box™ Pro offers several optional features to accommodate businesses with more complex requirements, such as Multi-user, Auto-poll, Custom Rounding or Custom Hours options. Options like these do not require additional software installation, making upgrading easy.

Simplify Human Resource Management

Clock in the Box™ Pro offers many useful features for companies with more complex time & attendance or human resource needs. With Clock in the Box™ Pro, you can group your employees and print reports specific to each supervisor. Extended calculation rules allow advanced features such as shift differentials and complicated overtime rules to be easily defined. Multiple-levels of security allow supervisors to access the system – but only view their employees' data.

Clock in the Box™ Pro extends your time and labor management system to include human resource data. In this single system, you can:

- Track performance reviews/attendance notes
- Accrue and allocate sick and vacation time
- Track off-site hours such as training and education credits.
- ...and more!

Add any or all of these Upgrade Packages for even greater flexibility:

- Custom Rounding Upgrade: Choose exact parameters for grace and rounding rules (e.g. 3 minute grace, 15 minute round)
- AutoPoll - Auto sync HP with software
- Customize rounding rules

Owl Timeclock supports its customers through a network of regional offices and a central Customer Care Center.

Base features:

- Supports all pay periods (weekly, biweekly, semi-month, month, or custom)
- Supports 99 departments (18 per employee) to further refine reports
- Automatic lunch deduction (by department)
- Time rounding: 10th hour, quarter hour or exact minute
- Assigns off-site work, holiday, and other non-worked hours by individual or group
- Exports payroll hours to ADP, Paychex, QuickBooks Pro or .csv file
- Supports up to 99 time clocks per system
- Archives data (archive, retrieve, restore or review records)
- Categorize and sort employees by department
- Customize employee ID/PIN numbers
- Customize the software for custom pay rules; input non-worked hours (holidays, sick days, etc.); custom overtime rules; etc.
- Runs on all Windows versions

Optional features:

- Increase employee capacity to 100, 250, 500 and unlimited
- Support pay differentials
- Automatically accrue and track 3 user-definable benefits (e.g. vacation, sick, personal time, etc.)
- Customizable reporting: group and sort employees in various combinations; reports include timecard, tardy, attendance, labor, and summary; output to screen, printer, MS Excel, MS Word, PDF or HTML
- Employee Memos allow unlimited note and documentation tracking (performance reviews, attendance records, salary history, etc.) for each employee
- Software security allows you to determine what supervisors can see or edit data

HandPunch® Time Clocks